



PLANET Recertification Requirements Information Sheet - Effective 1/1/2009

Recertification: Beginning in 2009 Individuals holding PLANET certifications must recertify every two years by reporting 30 CEUs earned during the recertification period. CEUs may be earned and reported in both Educational and Service categories. The “Recertification Required By” date on your certification wallet card indicates when the completed recertification form is due. PLANET will send a series of reminders via e-mail and regular mail.

EDUCATION – a minimum of 22 of the required 30 CEUs from the following 4 education categories

| Category | Description | CEUs |
|----------|--|--|
| Educ1 | Description Continuing education, conferences, and seminars presented by national, regional, or state green industry associations. Subject matter must pertain to the designation held | 1 CEU per hour of instruction |
| | Examples GIC, TPIE, NE Grows, OH Turfgrass Conference, MidAm, Green and Growing, ProGreen Expo, CalScape, OFA Short Course | |
| | Documentation Required Copy of event brochure or flyer with sessions attended indicated and proof of registration | |
| Educ2 | Description College/University course work <u>College/University-sponsored</u> distance or online learning Subject areas in business management or technical horticulture only | 2.5 CEUs per credit hour |
| | Examples Refer to college and university catalogs of courses offered in business management or technical horticulture. | |
| | Documentation Required Proof of completion (certificate or transcript) | |
| Educ3 | Description Education supporting green industry license completion or renewal. Requirements vary by state | 1 CEU per hour of instruction |
| | Examples Contractor license, pesticide applicator license | |
| | Documentation Required Proof of completion or CEU statement | |
| Educ4 | Description Successful completion of additional <u>validated PLANET certification</u> or specialty endorsement. | 8 CEUs for earning a new certification 4 CEUs for earning a new specialty endorsement |
| | Examples CLTE who earns CLP gets 8 CEUs; CLP who earns CLTE gets 8 CEUs; CLTE in Irrigation who earns Turf Maintenance gets 4 CEUs | |
| | Documentation Required None, PLANET will verify the entry on the form | |

SERVICE – a maximum of 8 of the required 30 CEUs from the following optional service categories

| Category | Description | CEUs |
|----------|---|-------------------------|
| Serv1 | Description CLT-Exterior exam Judge or JTA participation on test day Credit is extended for test day only. | .5 CEU per hour on site |
| | Documentation Required Documentation of participation from licensee with date/location of the exam | |
| Serv2 | Description Serving on Board of Directors or as a Committee Chair for national, regional, or state association. The affiliation of the association is not limited to the Green Industry. | .5 CEU per hour |
| | Documentation Required Official Leadership Roster | |
| Serv3 | Description Official ICC Evaluator to CLT-E for set up and test day Credit is extended for both set up and test day. | .5 CEU per hour on site |
| | Documentation Required None, PLANET will validate the entry on the form | |

If there is some education opportunity that does not fall into one of the categories, you can request pre-approval from the ICC. Send an email to jamesjohnson@landcarenetwork.org that fully describes the event including the sponsor, dates, learning outcomes and subject matter. PLANET will respond via email and if approval is granted, will indicate the applicable number of CEUs. A copy of that email response should accompany the submission.

More information is available in the Certification section of LandcareNetwork.org or by calling PLANET at 800-395-2522.

Recertification Program Recap

- 30 Continuing Education Units (CEUs) reported in Education only or Education/Service combination
- 2 year reporting cycle, see “Recertification Required By” date on wallet card for recertification submission date
- \$75.00 fee payable with the submission of the recertification form

RETAIN FOR REFERENCE